



**Second Annual Howloween Fundraiser
October 26, 2024
Sponsored by The Wellness Group, LLC**

VENDOR GUIDELINES AND APPLICATION

TIMES AND LOCATION

The Howloween event will be held Saturday, October 26 2024 at Ollie Park in Clanton Alabama. This location is on Ollie Avenue next to the Clanton YMCA. The event will begin at 11:00 a.m. and end at 5:00 p.m.

ENTRY

Acceptance of your application and payment is required for participation. Vendors are strictly prohibited from reselling booth space. In the event that the vendor listed on this application is unable to attend, the booth space will be returned to the Humane Society of Chilton County.

Entry fees for booth spaces are \$50 for regular 10 x 10 booths and \$100 for food trucks. Entry fees must be submitted with your application by October 1, 2024. Cancellations with a refund will be accepted until September 1, 2024. **NO REFUNDS WILL BE GIVEN FOR ANY VENDOR AFTER September 2, 2023.**

Submit your application and funding to: Humane Society of Chilton County, 139 Shade Tree Drive, Clanton AL 35045

Vendors are prohibited from distributing any items for free that are also sold by other vendors, including water, soft drinks, and edible items. If the Humane Society of Chilton County board of directors determines that a booth or activity is unsuitable for the Howloween event, they will request its removal. The Humane Society of Chilton County is not accountable for the sales or lack thereof of any booth space.

**UNDER NO CONDITIONS WILL VENDORS BE ALLOWED
TO SELL, OR ADVERTISE THE SALE OF,
ANY ANIMALS INCLUDING REPTILES AND FISH!**

EQUIPMENT

Vendors must supply all needed equipment including tents, tables, chairs, generators, etc

SET UP

Set up will begin at 6:30 a.m. and vendors must be fully set up by 10:30 a.m. at the latest. Cancellation of the Howloween event due to inclement weather will be announced, if possible, by noon on October 25, 2024. No refunds will be given. After 10:00 a.m. vendor vehicles must be parked in the vendor parking area, you will be able to unload your vehicle at your vendor spot first. **YOU WILL BE RESPONSIBLE FOR ALL YOU OWN LOADING/UNLOADING AND ALL BOOTH SETUP.**

CLEAN UP

All vendors must be packed and off venue grounds by 7:00 p.m. Please clean up after yourself!

PARKING

One vendor parking space per booth space rented.

FOOD VENDORS

Food vendors are responsible for any health department permits or licenses required. If you do not have a permit for Clanton you can contact Mayor Mims office at 205-755-8486 and they will help you get an exception.

BOOTH SPACE

Booth spaces are 10 X 10, should you require additional room you will be required to purchase an additional booth space.

SAFETY

Tents are **required** to be staked down. Remove or mark any walking hazards.

PROMOTION

The Humane Society of Chilton County will advertise the event over a period of several months in local newspapers, radio, online as well as signage.

Please retain these two pages for your records and return only the following application page with your payment.

On behalf of the Humane Society of Chilton County, we would like to express our heartfelt appreciation for your support and contribution to this upcoming fundraiser event. We are immensely grateful for the generous donations, delectable food, captivating displays, and outstanding services that you will be providing.

With your invaluable support, we are confident that our event will be a resounding success, enabling us to continue rescuing and providing a loving home for animals in need. Thank you in advance for your unwavering commitment, and we eagerly anticipate partnering with you in our future endeavors.

Humane Society of Chilton County

VENDOR APPLICATION
HOWLOWEEN FUNDRAISER ON OCTOBER 26, 2024

Name of Vendor/Business: _____

Mailing address: _____

Cell/Business Phone with Area Code: _____

Email Address: _____

Are you applying for a vendor booth or a food booth: Vendor _____ or
Food Truck _____ If you are applying for a food truck space, how much room do
you require? _____

Describe your booth/items you will have for sale or any services you are advertising:

By signing below and submitting payment you are agreeing to the terms and conditions set by the Humane Society of Chilton County for the Howloween October 26, 2024 event.

Printed name of applicant

Signature of applicant

Date